APPLICATION FORM

Please fill out this application form after reading the [Fast-Track Guidelines](https://theyouthhouse.org/support-grants). (Max. 8 pages)

|  |  |  |  |
| --- | --- | --- | --- |
| **Title of the project** |  | | |
| **Name of the applicant[[1]](#footnote-2)** |  | | |
| **Legal address of the applicant** |  | | |
| **Email address** |  | | |
| **Phone number** |  | | |
| **Social media accounts** |  | | |
| **Website** |  | | |
| **Bank details (Name of bank, address, IBAN number)** |  | | |
| **Ukrainian individual taxpayer code (ІПН)** |  | | |
| **Brief outline of project applied for** |  | | |
| **Project period[[2]](#footnote-3)** |  | | |
| **Project location** |  | | |
| **Safety** | The project and partners can be made public.  The project or partners should not be made public. Explain in section 6 below. | | |
| **Total project costs in EUR** |  | **Amount funded from other sources** |  |
| **Total amount applied for in EUR[[3]](#footnote-4)** |  | | |
| **Choose the Fast-Track Grant being applied for** | A) Grants to locally-led activities for immediate relief and support  B) Grants to locally-led activities for long-term development  C) Emergency assistance funds to individuals or groups under threat | **Applicant status** | Ukrainian organisation  Danish organisation  Private entrepreneur (UA) |
|  | I declare that all elements of my application are true.  I confirm that I have read and accept the terms and conditions described in the guidelines.  I hereby consent to the processing of the personal data that I have provided. | | |
| **Place and date:**  **Name and signature:** |  | | |

# PROJECT SUMMARY (10 lines)

*Briefly explain the background and purpose of the project, main activities, and key results. This description should function as a pitch of the project and can be used in the communication of your project.*

## Need and Speed

*Please describe the urgency and the need of the project, including how this need can be documented.*

# APPLICANT

*Describe the applicant and the relevant experience for this application, including relevant links to website/profiles/former projects, as well as CV for individual applicants (maximum 15 lines).*

## PARTNERSHIP[[4]](#footnote-5) (5 lines)

*If relevant, describe the partnership between the applicant and the partner organisation as well as the distribution of tasks during the intervention.*

## CO-FUNDING

*Please mention co-funding for the project, expected or already granted, if any.*

*If applying for emergency assistance:* *Have you or your organisation received any financial or other kind of support during the previous 30 days or expect to receive it in the nearest future? If yes, please indicate it.*

# DESCRIPTION OF THE PROJECT (max 4 pages)

## Contextual analysis

## *Please provide a contextual analysis of the project's background.*

## Target group

*Please describe the group/entity that will be directly positively affected by the project.*

## Key Actions/activities

*Please provide a brief narrative of the main project activities that will be carried out to implement the intervention and deliver the identified results.*

## Expected influence

*Please describe what influence can be expected and how it will be achieved.*

# BUDGET

*Please fill out the budget for the intervention using the format below.* *If the project is co-funded, please include the split in the budget.*

|  |  |
| --- | --- |
| **Expense category** | **Amount (EUR)** |
| 1. |  |
| 2. |  |
| 3. |  |
| 4. |  |
| 5. |  |
| 6. |  |
| 7. |  |
| 8. |  |
| 9. |  |
| 10. |  |
| **Total expected expenses for activity:** |  |
| **Amount applied for through the Ukrainian-Danish Youth House Fast-Track Grants** |  |

# WORK PLAN AND TIMELINE

*Please provide a timeline for the intervention*

|  |  |  |  |
| --- | --- | --- | --- |
| **Action** | **Date/Period** | **Responsible person** | **Expected expenses (EUR)** |
| 1. |  |  |  |
| 2. |  |  |  |
| 3. |  |  |  |
| 4. |  |  |  |
| 5. |  |  |  |
| 6. |  |  |  |
| 7. |  |  |  |
| 8. |  |  |  |
| 9. |  |  |  |
| 10. |  |  |  |
| **End of the project implementation:** |  | | |

# RISK AND MONITORING

## Sustainability (fill in if relevant for the project)

*Please describe how the intervention will ensure sustainability, including how it is anchored in relevant partners, community, networks, etc.*

## Risk factors and risk management

*Please analyse external and internal risks that may impact the implementation of the intervention and outline how these risks are mitigated.*

## Security and Safety

*Please describe considerations and measures regarding security and safety, including whether public communication about the applicant and the project is safe.*

## Monitoring and Evaluation

*Please describe how the intervention will be monitored, by which methods, how data is recorded, and how the intervention will be evaluated.*

1. Youth organisations, civil society organisations established in Ukraine or Denmark, or Ukrainian FOP [↑](#footnote-ref-2)
2. Please note that all projects should be finalised by the end of 2022. [↑](#footnote-ref-3)
3. Only relevant if there is funding from other sources [↑](#footnote-ref-4)
4. Preferably, your partner should be from the other country than the one you apply from. I.e. as a Ukrainian NGO, your partner has to be Danish. [↑](#footnote-ref-5)