APPLICATION FORM

Please fill out this application form after reading the [Ukrainian-Danish Youth House Grants Guidelines](https://theyouthhouse.org/support-grants). (Max. 8 pages)

|  |  |
| --- | --- |
| **Title of the project** |  |
| **Applicant organisation** |  |
| **Legal address of the applicant** |  |
| **Name of project manager** |  |
| **Email address** |  |
| **Phone number** |  |
| **Social media accounts of organisation/project** |  |
| **Website** |  |
| **Bank details (Name of bank, address, IBAN number)** |  |
| **Organisation’s ID number (ЄДРПОУ)** |  |
| **Brief outline of project applied for** |  |
| **Project period[[1]](#footnote-2)** |  |
| **Project location** |  |
| **Safety** | [ ]  The project and partners can be made public.[ ]  The project or partners should not be made public. Explain in section 6 below. |
| **Total project costs in EUR** |  | **Amount funded from other sources[[2]](#footnote-3)** |  |
| **Total amount applied for in EUR** |  |
| **Choose the Grant being applied for** | [ ]  1) Strategic youth project[ ]  2) Volunteer-led youth project | **Applicant status** | [ ]  Ukrainian organisation[ ]  Danish organisation |
|  | [ ]  I declare that all elements of my application are true.[ ]  I confirm that my project is non-profit and free for participants.[ ]  I confirm that I have read and accept the terms and conditions described in the guidelines.[ ]  I hereby consent to the processing of my personal data that I have provided. |
| **Place and date:****Name and signature:** |  |

# PROJECT SUMMARY (10 lines)

*Briefly explain the background and purpose of the project, main activities, and key results. This description should function as a pitch of the project and can be used in the communication of your project.*

## Need and relevance

*Please describe the need and relevance of the project, including how this need can be documented.*

# APPLICANT

*Provide an overview of the applicant's relevant experience and capacity (or desire to increase this) for implementing the project applied for. Include links to websites, past projects, online portfolios etc. Additionally, list the team members and their relevant expertise. If you are applying for Strategic youth project grants, include a link to the project manager's CV.* (maximum 15 lines)

## Organisation and governance

*Provide a brief overview of how the applicant is organised internally and which democratic structures, governance and administration exist or could potentially be implemented during the project period or in the future. For newer youth groups, please provide in which areas you would need guidance and organisational support.*

## CO-FUNDING

*Please mention co-funding for the project, expected or already granted, if any.*

# DESCRIPTION OF THE PROJECT (max 4 pages)

## Contextual analysis

## *Please provide a contextual analysis of the project's background.*

## Target group/beneficiaries

*Please describe the main group/entity that will be directly positively affected by the project.*

## Key Actions/activities

*Please provide a brief narrative of the main project activities that will be carried out to implement the intervention and deliver the identified results.*

## Climate efforts and inclusion

*Please proved a brief explanation of how the project will minimize the impact on the environment and potentially create a positive impact in the work against the climate crisis. Also include how your project addresses issues related to human rights, inclusion of marginalized groups or similar.*

## Expected impact

*Please describe what impact can be expected and how it will be achieved.*

# BUDGET

*Please fill out the budget for the intervention using the budget template provided on the* [*website*](https://theyouthhouse.org/support-grants)*.* *If the project is co-funded, please include the split in the budget.*

*For strategic youth projects, the organization will be allowed to use 15% of the budget on organizational capacity building. The yearly financial audit will also be covered by the grant.*

# WORK PLAN AND TIMELINE

*Please provide a timeline for the intervention*

|  |  |  |  |
| --- | --- | --- | --- |
| **Action** | **Date/Period** | **Responsible person** | **Expected expenses (EUR)** |
| 1. |  |  |  |
| 2. |  |  |  |
| 3. |  |  |  |
| 4. |  |  |  |
| 5. |  |  |  |
| 6. |  |  |  |
| 7. |  |  |  |
| 8. |  |  |  |
| 9. |  |  |  |
| 10. |  |  |  |
| **End date of the project****implementation:** |  |

# RISK AND MONITORING

## Sustainability

*Please describe how the intervention will ensure sustainability, including how it is anchored in relevant partners, community, networks, etc. For projects lasting 1+ years, provide an exit strategy.*

## Risk factors and risk management

*Please analyse external and internal risks that may impact the implementation of the intervention and outline how these risks are mitigated.*

## Security and Safety

*Please describe considerations and measures regarding security and safety, including whether public communication about the applicant and the project is safe.*

## Monitoring and Evaluation

*Please describe how the intervention will be monitored, by which methods, how data is recorded, how and using which indicators the intervention will be evaluated.*

1. Please note that Volunteer-led youth projects should be finalised by the end of 2023, and Strategic youth projects by the end of 2024. [↑](#footnote-ref-2)
2. Only relevant if there is funding from other sources [↑](#footnote-ref-3)